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	Title Certification Examination Funding		Page 1 of 3
	Process Owner Director, Program Management		Approval Authority Commanding Officer

1. Purpose & Scope

The purpose of this process is to fund eligible Medical Department personnel to challenge certification/re-certification examinations.

2. References

The following documents are either required or helpful to perform the set of tasks in the accompanying flowchart; a) NSHS-001, NSHS Quality Manual, b) NSHS-002, Quality Systems Document Control, c) SECNAVINST 5212.5 series, d) BUMEDINST 1500.18 series, e) Specialty Board Funding SOP dated 04FEB00.

3. Definitions

The terms listed below are defined to assist the reader.

- 3.1 **Mbr**: Member.
- 3.2 **EAOS**: End of Active Obligated Service.
- 3.3 **RAD**: Release from Active Duty.
- 3.4 **MCP**: Medical Corps Professional Programs.
- 3.5 **ABMS**: American Board of Medical Specialties.
- 3.6 **CO**: Commanding Officer.

4. Document Review & Concurrence

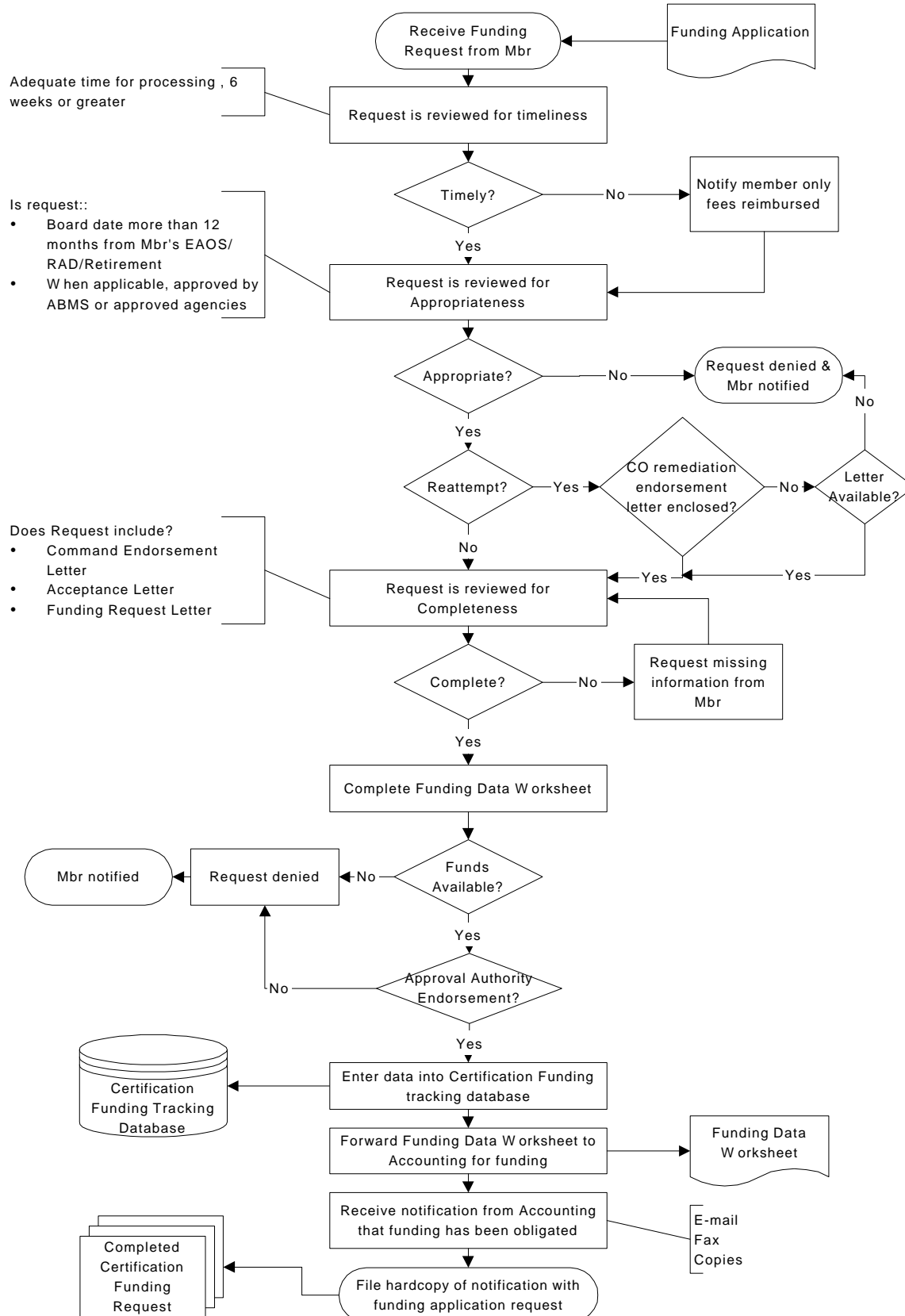
Title of Reviewer	Functional Directorate	Signature & Date	Title of Reviewer	Functional Directorate	Signature & Date
Director of Program Management	OP (Process Owner)	CAPT. B. Welbourn	Commanding Officer	CO (Approval Authority)	CAPT. D. Wynkoop
Director, MCP	OM	CAPT. T. Miller			

5. Summary of Changes

Version	Description	Date
01	Initial issue of procedure.	17 MAY 01

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6. Process Flowchart



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7. Quality Records

<i>Record Name</i>	<i>Owner</i>	<i>Location</i>	<i>Indexing</i>	<i>Duration</i>	<i>Disposition</i>
Completed Certification Funding Request	Program Assistant	File Cabinet	By: Name, FY	2 years	Destroy per SECNAVINST 5212.5 series

8. Addendum

N/A